

Employment First
__January 3, 2014__ Work Group Notes
Date

Members Present:

x	Name Debbie Gilmer		x	Name Leticia Huttman		x	Name Bethany Goding
x	Name Gail Fanjoy			Name Janine Collins		x	Name Riley Albair
x	Name Kevin Owen			Name			Name

Others Present:

Name	Name	Name
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Agenda Item	Discussion	Action to be Taken
Needs assessment	<p>How did other states ascertain need?—we should do an online survey; craft questions to hone in on information we can really use.....don't reinvent the wheel. Ask our national networks that have conducted/gathered this info: i.e. DD state directors, CSAVR, TACE centers, NDRN, MH state directors, APSE, TASH</p> <p>Ask MA for their surveys--</p>	<p>Debbie will contact MA folks</p> <p>Debbie will frame a few questions for distribution by workgroup members to their national associations, etc.</p>
barriers		
Work group membership	<p>We need a variety of members—families, etc. Maybe 'advisory' group of people (family members, etc.) who can't participate regularly in meetings but from whom we want/need feedback and recommendations</p>	<p>Bethany is working with her colleagues to identify; Leticia will check with NAMI-ME; Cullen Ryan would be great. Everyone will work on recruitment</p>
Meeting time	<p>Phone meetings and meetings after the coalition meetings</p>	<p>For our next meeting we will be meeting from 1-3 after the coalition meeting on Jan 10th</p>
Charter (see google doc)	<p>Need to work on the project management template first</p>	<p>Gail sent out the Coalition's most recent plan—we will convene next week to begin work on our work plan. Debbie will bring copies to the</p>

Agenda Item	Discussion	Action to be Taken
		meeting
Need for data	What are we currently collecting—how is the data being used—what are the unintended consequences (e.g. who isn't working since sheltered shops have not been funded), who is working--how many hours, wages? How many people are under sub-minimum wage certificates? Where are folks spending their days and what are they doing (DOJ looking at this in relationship to Olmstead)	<p>Ada.gov has lots of reports—investigate what data might be there....</p> <p>National Core indicators project: http://www.nationalcoreindicators.org/indicators/domain/individual-outcomes/work/</p> <p>Debbie will prepare a list of data that we would like the Data workgroup to track down to share next week</p>
Next Meeting 1:00	Date Jan 10, 2014	Agenda Items Work on project management plan and charter