

# Employment First Maine Coalition

MEETING MINUTES

DRAFT VERSION

<b>Date of Meeting</b>	<b>October 11, 2013</b>
<b>Time</b>	<b>10am-noon</b>
<b>Location</b>	<b>DHHS, 41 Anthony Avenue, Augusta</b>
<b>Facilitator</b>	<b>Karen Fraser</b>

## Present

<b>Name/Affiliation</b>	<b>Name/Affiliation</b>
Avery Olmstead	Janine Collins, VR SRC
Jeanie Coltart, CDE	Chris Robinson, DHHS
Patty Sarchi, Commission for Deaf, Hard of Hearing and Late Deafened	Jan Breton, DOE
Jim Phipps, Iris Network	Debbie Gilmer, Syntiro, Maine APSE
Brad Strause, Alpha One	Betsy Hopkins, DVR
David Rand, SUFU	Pete Phair, NAMI
Janet May, CCIDS	Ann Long, MPF
Rachel Dyer, MDDC	Kathy Despres, Cares, Inc., SILC
Jill Cramer, DRC	Julie Moulton, SUFU
Rick Langley, DRC	Mel Clarrage, CDE
Kim Moody, DRC	Chris McKenzie, MMC Voc. Services
Linda Larue-Keniston, MACSP	

## Discussion and Issues

<b>Topic 1</b>
<b>PowerPoint presentation by Betsy and Debbie: "About EFM – Where we've been and where we are headed..."</b>
This presentation is available online at <a href="http://employmentfirstmaine.org">employmentfirstmaine.org</a> , under "Coalition Materials"

## **Topic 2**

### **Bylaws Draft review – Rick**

Revisions:

- a. Work groups will have chairs and co-chairs; the chair must be a Coalition member and elected to the chair position. Co-chair can be a non-coalition member. Agreed to change language in bylaws to reflect above and to refer to work group “leaders” as “chairs”.
- b. Regarding Membership Article 2, Section 3 (b) – it was agreed to strike parenthetical statement: “(note that one individual must be invited, but no more than one)”
- c. Regarding Membership Article 2, Section 3 (d) – it was agreed to strike parenthetical statement: “(note that the Coalition may, but need not, vote to invite an unlimited number of additional individuals to join the Coalition as members)”

## **Topic 3**

### **Nominating Committee Report – Debbie**

- a. Rachel, Kim and Debbie served as ad hoc nominating committee. They have reached out to potential Coalition officers, work group chairs and other members and have drafted a slate of candidates for consideration. Next meeting will allow for nominations from the floor as well. Balloting will be conducted at November 8 meeting.
- b. Revised nomination slate is online.
- c. It was agreed that once bylaws are approved minutes should reflect voting members present and members of the public, for purpose of calculating quorum.

--

<b>Topic 4</b>
<b>Work Group Development - Debbie</b>
Debbie is revising work group charts from last meeting for review and discussion at next Coalition meeting.

<b>Topic 5</b>
<b>Meeting place/times/accessible communications</b>
Janine and others raised a concern regarding the usefulness of the telephone for those participating remotely and whether or not a better alternative was available. Video conferencing systems were discussed. It was agreed that a subcommittee would review options and report back next time.

**Next Meeting**

<b>Date of Meeting</b>	<b>Friday, November 8, 2013</b>
<b>Time</b>	<b>11am – 1pm</b>
<b>Location</b>	<b>DHHS, 41 Anthony Avenue, Augusta</b>