**Coalition Meeting Minutes**

*Draft Version*

Date of Meeting: Friday, August 14, 2015

Time: 11am – 1pm

Location: MDOL, 45 Commerce Drive, Augusta

Facilitator: Betsy Hopkins

**Present**

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| Betsy Hopkins, VR | Janet May, CCIDS |
| Jan Breton, DOE | Brandie Michaud, UCP |
| Terry Morrell, DDHHLD | Debbie Gilmer, Syntiro, Maine APSE |
| Lisa Sturtevant, OADS | Gail Fanjoy, KFI |
| Rachel Dyer, DD Council | Dick Brown, CWC, ABIAC |
| Lisa Soucie, High Hopes | Jennifer Kimble, MMC |
| Leticia Huttman, SAMHS | Jay Collins |
| Shannon Hartmann, Waban | Kevin Owen, Acting Dir., Quality Assurance |
| Linda Larue Kenniston, WorkFirst | Mike McClellan, SILC |
| Brad Strause, AlphaOne | Vicky McCarty, CCSM |
| Avery Olmstead, SUFU |  |

1. **Welcome and Introductions**
2. **Ground rules review**
3. **Vision Quest update:**    
   Year ends in Sept., Lisa Mills eval w Allen Bergman, making Maine recommendations

Sept 10 webinar by Abby Cooper re best practices in hiring staff.

Doug Crandall working on EF 101 curriculum - ready soon?

Onsite ta in Sept w/ Nancy Brooks Lane, with career planners in Portland, 4 agencies, 2 days onsite.

Wrapping up but no details: plan for resources re VQ, no reapply necessary.

Betsy: VQ helping deliver on things, more than just phone consults.

Work groups should be thinking about things you need tech assistance on via VQ.

Lisa helping w assessment of settings rule. Onsite October meeting?

VQ focused on mh and employment, 4 states on this w/ samsha and odep.

In process of phase 1 policy analysis of existing policies with preliminary report back. Share more info next time. Dhhs has policy re employment for people served, practice guidelines being updated to reflect current policy. Work focusing on that update.

Impact on contracts, language, oversite, data, performance monitoring, system planning? These practice guidelines can be roadmap to efm goals.

**Capacity Building:**

met today.

Job coach credentialing program on line now, one of the recommendations from our work group.

Bip money – discussed details last time.

Looking for up to 30 pwd employed – deliver curr in their region. Doing train the trainers to pwd, offering stipends. Asking that they be employed to participate.

Debbie to distribute a flyer re this project.

ISPA work group drafting comments re forums about ISPA.

100 fin navigators – Jen talking about follow up training to them.

Jay: bridge to trainers – jen trainingin dev now. Gatekeepers basic level of training, referrals etc, myths to bust. Info on this - trainings to start in January, 5 or 6 likely.

Debbie: Mills/Bergman report, re fed landscape: Olmstead, doj, cms rules etc. Make recommendation that integrate SRV training into this?

Need to define what is employment…number of hours? Employer of record (as opposed to provider)? Threshold amount before counts as employ?

Betsy: ramifications? Ie successful closure is x hours…know what other states have seen.

Brandie: re minimum – consider consumer choice. If person only seeking 15 hrs and needlessly remaining open on vr caseload etc.

Debbie: recommend that we think there are state contracts that violate EFM – cleaning contracts that clean career centers. Want state looking at this, formalizing recommend for next time.

Rachel: SRV training important – valued community roles

**Policy/Legislative:** work group meets Sept 1, 2pm at DRM. Notice will be sent out.

**Business:** no report

**Transition:** Janet

Now meet after EFM meeting. 130 -3pm

Pilot oppor for five students in Bangor to have integrated paid employ opportunity. 6 weeks. Went well. Employer looking for more work together, photos to share, etc. Janet will update on project.

**Data:** status not changed. ideas to run by small group.

**Communications**: added Success Stories to agenda, in hope of developing things to share and promote via efm coalition, partners on social media, etc.

**Other Business:**Training opportunities:

Now spring trainings? June 1 and 2, 2016 – hold the date.

At the augusta civic center.

Could do srv, roll out ef 101 instructors, benefits/financial navigator – opportunity for folks sign up for track to follow for the year

More to come!

October 16 DRM dinner, Laura Fortman there.

MACSP 2 day conference at Hilton Garden Inn Auburn – technology vendors, providers. In November, hold the date coming out soon.

Vicky: Maine Can Work event, re peer centers

Aug 31st – 1pm either ccsm or 41 anthony.

Other training: work force development seminar sept 10

Day and half of dpg September 23, 24th

Sept 29th David Hoff – natural and fading supports in the workplace

Terry: deaf folks going to DC to voice concerns about employ rate for people who are deaf, protest in Washington.

Jan: working w schools re transition plans. System this fall, re work with schools on plan development

Jan: not required to dev plan til 9th grade year. Rule is developed during the year.

Jay: developed for the 9th grade year, done in advance?

Dick: 40 hours volunteer time re frog and toad survival tactics – see Dick for more info!

Success stories:

Debbie: young guy whose mother is career planner. 19, autism, business within a business. Job developed started looking for cleaning job. Vr counselor, negotiated a small business – Debbie will share pics etc next time.

Betsy has vr videos on website.

Young guy goal to go to college, got recommendation from college president from work experience.

Elections in October – vote officers and Dick membership re abiac, epilepsy reps too?

Prep slate for sept mtg, vote in October

Jay – hcbs standards need to be seen as coming down the road – implications for state funded services. Kudos for keeping eye on it

Gail: clock is ticking on this – 3 years

Olmstead and doj is setting tone. Eyes on Oregon this summer.