

**Employment FirstData Work Group  
Agenda & Notes 1/10/14**

**Present:**

X	Rachel Dyer	X	Kathy Despres		Sheldon Wheeler
X	Lisa Sturtevant	X	Christine McKenzie		
X	Val Smith	X	Linda LarueKenniston		

Name	Name	Name
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Agenda Item	Discussion	Action to be Taken
Scheduling: does this still work & are there technology needs?	We will be meeting F2F at the beginning for the time being even on the months that the larger group can't get together.	<i>Standing mtg 2<sup>nd</sup> Friday at 9:30am</i> February 14 we will be meeting at the DD Council Meeting in Augusta. in the same building as Maine CITE/Subway: 9:30 a.m. to 11 a.m. March 14 we will meet at 9:30 a.m.to 11a.m.in the Francis Perkins Room.
Minutes from last meeting passed out and frame work for todays meeting disseminated.		
Requested Data needs from other workgroups. How to address these items?	Transition: has not met yet System Development/Capacity building submitted questions Communications Legislative	
System Development/Capacity building questions: What are we currently collecting for data? How is the data currently being collected being used? Have there been unintended consequences? (i.e. when sheltered shops closed where did those folks go? How many of them are now working?) Who is working--how many hours, wages? How many people are under sub-minimum wage certificates? For those not working, how are these folks	Role of committee in addressing other committees' data needs: what do they think will be helpful , providing resources, vs addressing specific questions.  Communications committee available to assist with dissemination	

Agenda Item	Discussion	Action to be Taken
<p>spending their days and what are they doing (DOJ is looking at this in relationship to Olmstead)</p>		
<p><i>Look @ core responsibilities of workgroup:</i></p> <ul style="list-style-type: none"> <li>o Coordinate with DHHS, DOE and DOL to review available data on measurable outcomes</li> </ul>	<p>Uniform, comparable</p> <p>What would "progress" look like?</p>	
<ul style="list-style-type: none"> <li>o Evaluate current available data and systems utilized related to employment outcomes)</li> </ul>		
<ul style="list-style-type: none"> <li>o Frame up the issues: what's available, who has it, how's it used in its system, how's it used across systems, is it understandable, is it meaningful, are there models that we should be looking at, what opportunities are there to effect change with low, med, high effort/cost?</li> </ul>	<p>What is the bare minimum that we think should be across DHH in relation to employment. Are we asking the same questions? How many people are working and how many people want to work. =must establish a baseline</p>	
<p>(Christine) Do we know how many people who receive services want to work? My guess is maybe from a variety of places and nothing standard across services. I propose we find out how many people who receive services at DHHS want to work. And I propose we ask the consumer directly, not a case manager, doctor, DSP, etc. One question asked to all working aged adults. We can't increase resource if we don't know how many people want to work.</p>	<p>***We will be asking DOL, DOE and DHHS? How many people did you provide service too from Jan 1 to Dec 31 2013? How many of those people have a disability? How many of those with a disability want to work? How many are working?</p>	<p>Homework: Figuring out the org chart of the DHHS. DOE and DOL Kathy will do DOL Rachael will do DHHS Lisa will do DOE</p> <p>1/24/13 @ 9:30a report out on org charts and assignment of who is going to collect the data from whom.</p>
<p>Christine is willing to be the co-chair of the Data Collection Group</p>	<p>Yay!</p>	