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| **Employment First**  **August 12th 1-3pm Work Group Notes**  **Business Engagement Group** | | | | | | | | |
| **Members Present:** | | | | | | | | |
|  | Anne Nadzo |  |  | Barrie MacMillan |  | |  | Lisa Sturtevant |
|  | Lisa Soucie |  |  | Avery Olmstead |  | |  | Absent: Valerie Oswald |
|  | Suzanne LaPierre |  |  | Peaches Bass |  | |  |  |
| **Others Present:** | | | | | | | | |
| Name | | Name | | | | Name | | |

| Agenda Item | **Discussion** | **Action to be Taken** |
| --- | --- | --- |
| 1. Review Business Survey   And potential recommendations from the results | Results came from 90 respondents, good cross section of geography, company size and demographics. Also the length of time employed at the Business shows that the people who answered the survey were knowledgeable of process and Company. Survey was sent out thru our BE Group members, The Maine State Chamber of Commerce and our Providers of Services.  Group reviewed the background questions  Group reviewed the results of Q 6, 7 and 8  Which focused on areas the group then formatted into draft potential themes for recommendations (see attached word doc) | 1. Type up minutes 2. Type up drafted recommendations and send to group 3. Group to use track changes and submit thoughts and or changes use reply all so everyone is able to see others thoughts   Before 9/15/2014 |
| 1. Other Business ideas/recommendations not covered by the Survey | BE Group discussed other items that have been effective in the past and may need to be part of strengthened work around Business Engagement   * An updated Executive Order * Coordinated efforts across DOE,DHHS and DOL in Business to Business work * Work Force Innovation Authorization Act implementation that speaks to more business engagement | 1. Continue to discuss and include in drafted recommendations to EFM in September |
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| **Next Meeting**  **Full Coalition Meeting**  **September 19th** | Date  September 19th | Agenda Items  Discussion with larger group as to Recommendations |