

EmploymentFirstMaine

Coalition Meeting Minutes

Draft Version

Date of Meeting: Friday, March 13, 2015
Time: 11am – 1pm
Location: MDOL, 45 Commerce Drive, Augusta
Facilitator: Betsy Hopkins

Present

Betsy Hopkins, VR	Janet May, CCIDS
Rick Langley, DRC	Mike McClellan, SILC
Christine McKenzie, MMC	Eric McVay, SUFU
Lisa Sturtevant, OADS	Rachel Dyer, MDDC
Karen Fraser, BRS	Shannon Hartman, Creative Works
Gail Fanjoy, KFI	Debbie Gilmer, Syntiro, Maine APSE
Jeanie Coltart	Mel Clarrage, CDE
Tyler Ingalls	Leticia Huttman, SAMHS
Ann Long, MPF	Dick Brown, Charlotte White Center
Kelly Osborn, DBVI SRC	Linda Larue Keniston, MACSP
Simonne Maline, CCSM	Monique Stairs, SUFU
Jane Jewell, Epilepsy Found. Maine	

1. Welcome, Introductions, Minutes Review

Reviewed and voted to accept minutes

2. Work Group Structure/Membership Discussion

Lisa: This is an opportunity to revisit the work group structure, look at who sits where, do we have enough members and are people here who should be at the table?

Every person. Every talent. Every opportunity.

Are we getting info out there to interested parties?

Eric: interested in policy committee membership.

Jane: Epilepsy Foundation, represented by Kristine Binette, would like to join the Coalition and a work group.

Process to elect a member? Next full membership meeting (May) will be voting session.

Agreed to send membership form to Jane for Epilepsy Foundation and Dick re ABIAC.

Lisa: Tyler to ask OAB to submit a membership request with him as rep?

Mike McClellan: replacing Kathy for SILC. List should be updated to reflect that.

Debbie: agree to review original membership list at May meeting?

3. Vision Quest/ODEP report

Debbie: Capacity building work happening under this project. Developing Discovering Personal Genius pilot for 10 people in Portland area, supervised by Beth Keaton and Nancy Brooks Lane. Working with agency leadership re model job descriptions, interview questions, then do a webinar with Abby's assistance for Human Resources folks. Also pursuing EFM 101 work with Doug Crandall.

Lisa: Workforce development system – Support from ODEP on bidding on workforce development system. All the trainings, webinars, etc. being revamped. Beth helping to develop new RFP for Fall of 2015, part of technical assistance.

Leticia: re MH employment – Maine one of 4 states chosen for additional technical assistance re policy development on MH side. Many VQ calls, weekly now. Another 150 hours of onsite technical assistance. Looking at provider capacity, policies. Doug is national expert. He oversees DOJ Georgia suit.

Lisa: First formal report from Dr. Mills re overview of HCBS transition planning in Maine. Recommendations re waivers, thru EFM etc. Post to EFM site? Shared our work as model for other states.

There is a HCBS transition page on DHHS website.

Tyler: Have questions re technology and accessing it.

Debbie: part of the DPG process is referral to technology if need or might need, referral for assessment.

Lisa – Department putting on a tech webinar w/ Goodwill. Kelly will send the link out.

Debbie: re timeline, want to meet w 4-5 providers, likely have webinar in the summer. Let Debbie know if interested in planning.

Lisa: people getting ODEP emails? Need to recirculate?

Capacity Building report:

Lisa Mills weighed in on transportation issue, re non-emergency transportation issue in Maine.

Self-assessment tool being developed. Adding recommendation that DOE OCFS join workforce discussion.

4. Policy Work Group report:

Rick: Presented latest version of sub-minimum bill from revisor's office – posted on website as of March 3. Yesterday, MACSP presented last minute revisions, they've been forwarded to revisor. Expecting final version soon, will post and distribute.

Kelly Osborn and Eric Mcvay interested in policy group involvement.

5. Business Engagement Work Group report

Lisa: presented motion of support for continued Business Leadership Network funding. Current BLN budget is \$44,000. Developing a membership fee with plan to generate a third of their own budget. Planning re what does a business get if they give, say, \$2500? Increased links to fed and state resources, etc. Letter of support to OADS and SAMHS to continue the \$19,800 due to expire June 30?

Motion approved, to be put on EFM letterhead.

Lisa to present at CDE next week.

6. Transition Work Group report

Janet: Currently looking at other state statutes, ideas for Maine. Developing worksheet for assessing transition requirements, provider agencies, rehab, etc. Jim Martin was at last group meeting. His inter-agency group is working re resource document. Way to infuse EFM into materials that have wide disbursement? Good materials with cross agency use?

7. Data Work Group report

Rachel: Handout re structuring data and needs for EFM.

Debbie: taking data and doing provider report cards – have data available to support that?

Gail: concerned re question re work being asked literally, rather than articulated in other ways..ie would you like to get paid for what you do? Etc.

What do you need to work? Not ask a yes or no question.

Ways to ask that question to get at the idea. Not just a check box question, not a question like “would you like to lose your fun day activities in exchange for work?”
Need to reinforce idea that work is expectation.

8. Other business:

Christine: EFM letter in support of WIPA. Agreed to provide support statement for benefit specialist work.

Next Meeting:

Steering Committee Meeting

Date of Meeting: **Friday, April 10, 2015**

Time: **11am to 1pm**

Location: **MDOL, 45 Commerce Drive, Frances Perkins Room**

Call-in option: **888.909.7654, PIN 978057**



