

# EmploymentFirstMaine

## DRAFT

**Steering Committee Meeting**  
**Friday January 8, 2016**  
**11 – 1 pm**  
**Frances Perkins Room, 45 Commerce Drive, MDOL**

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- 1. Welcome/Introductions/Review of minutes**
- 2. Planning & Logistics for Feb. 12<sup>th</sup> Coalition Meeting w/Corrie Smith and March 11<sup>th</sup> Meeting w/Nancy Brooks-Lane**
- 3. Membership review – Organizations not represented or under-represented**
- 4. Clarification of Latest Work Group Recommendations**
  - a. Capacity Building**
  - b. Legislative/Policy**
  - c. Business**
  - d. Transition**
  - e. Data**
  - f. Communication**
- 6. Success stories/outreach/coalition building**
- 7. Other business**

**Every person. Every talent. Every opportunity.**