

Employment First Maine Coalition

Business Relations Work Group Charter

Date Initiated: **January 6, 2014**

Date Completed:

General Description: The purpose of the EF Business/Employer work group is to address the needs of the business community as EFM is realized.

Its area of focus was identified by:

The individuals and entities most affected by the result of this group's work are:

Work Group Chair: Lisa Sturtevant, DHHS

Work Group Co-Chair:

Team Members:

Team Advisors:

Work Group Expectations:

- Elect co-chair
- Create project management plan.
- Coordinate information and activities with EF Coalition
- Meet monthly in addition to EFM meeting
- Maintain minutes of work group meetings
- Report monthly to the Coalition
- Advise DRC on website updates
- Prepare materials for dissemination on EF website
- Advise DRC on website updates

Scope of Work/Deliverables:

- Determine methods to share information with Maine businesses about the Return on Investment and diversity hiring
- Coordinate outreach and discussions with Maine Business Leadership Network and The Maine State Chamber of Commerce
- Review existing studies and data

- Design and conduct a needs assessment with businesses in conjunction with other business affiliate groups
- Make recommendations to the EF Coalition regarding working with businesses to improve employment outcomes that benefit the business bottom line
- Consider self employment as an option and this model
- Review and make recommendations to the coalition and comment as approved on proposed legislation affecting the employment of persons with disabilities
- How to make this group attractive to employees?
- Technology within business research and share information on best practices
- Identify “good” employers
- Focus on transition and adult services
- People to invite, entrepreneurs with disabilities (Eric Hughes and others)

DRAFT